Inns Court Community & Family Centre (ICCFC)

**1 Marshall Walk, Knowle, Bristol BS4 1TR**

**Tel: 0117 904 1220**

**E-mail: theinnscourtcommunityandfamilycentre@outlook.com Web: www.iccfc.co.uk**

Please find attached the application form for you to complete.

**This application form can be used for all the new roles being advertised by the Inns Court Community & Family Centre. The available roles will be published on Friday 9th April 2021.**

**The closing date for the posts is 11.59pm on Monday 3rd May 2021.**

**Interviews will be during the week commencing Monday 10th May 2021.**

**Application form**

|  |
| --- |
| Position applied for: |
| How did you hear about this post? |

|  |
| --- |
| PERSONAL INFORMATION |
| First Name:  Surname:  Address:  Post Code:  Email Address:  Home Telephone Number:  Mobile Telephone Number:  Daytime Telephone Number:  Can we call you during the day? Yes / No  Which number would you prefer us to use? |
| Are you eligible to work in the UK: Yes / No |

Please list your qualifications, education and training.

|  |  |  |
| --- | --- | --- |
| **Education and Training:** | | |
| *From* | *to* | *Subject, levels/grade attained* |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Other relevant training / membership of professional bodies** | | |
| *Date/s* | *Training Provider /Qualifying Body* | *Qualification/Status* |
|  |  |  |
|  |  |  |
|  |  |  |

Please tell us about your current job.

Please list your previous jobs in Chronological Order, starting with the most recent.

|  |  |  |  |
| --- | --- | --- | --- |
| Present Employment | | | |
| Name, Address and Business of employer | **Dates**  From – To | Brief description of duties/responsibilities | |
|  |  |  | |
| Post Held | | Current Salary |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Past Employment | | | |
| **Name, Address and Business of employer** | **Dates**  From – To | **Brief description of duties/responsibilities** | |
|  |  |  | |
| Post Held | | Salary | Reason for leaving |

|  |  |  |  |
| --- | --- | --- | --- |
| Past Employment | | | |
| Name, Address and Business of employer | **Dates**  From – To | Brief description of duties/responsibilities | |
|  |  |  | |
| Post Held | | Salary | Reason for leaving |

|  |  |  |  |
| --- | --- | --- | --- |
| Past Employment | | | |
| Name, Address and Business of employer | **Dates**  From – To | Brief description of duties/responsibilities | |
|  |  |  | |
| Post Held | | Salary | Reason for leaving |

If you have more please add in a separate sheet of paper.

|  |  |  |  |
| --- | --- | --- | --- |
| Past Employment | | | |
| Name, Address and Business of employer | **Dates**  From – To | Brief description of duties/responsibilities | |
|  |  |  | |
| Post Held | | Salary | Reason for leaving |

|  |
| --- |
| **Please tell us why you would like this job:** |
|  |

|  |
| --- |
| **Experience/relevant skills & further information**  Please state - on no more than two sides of A4 paper - how your experience and achievements in a paid or unpaid capacity would make you a suitable candidate for the post. You should refer to the job description and essential/desirable skills when completing this section. |
| **Further information (continued):** |

**References**

Please give the names and addresses of two people who have agreed to be a referee and can verify or confirm your employment record. One should be your present or most recent employer.

Name: Name

Position: Position:

Address: Address:

E-mail: E-mail:

Tel: Tel :

Rehabilitation of Offenders Act 1974

Under this Act, most sentences awarded by a Court for criminal offences may be regarded as  
spent and disregarded, for most purposes after a specific period of time and need not then be  
disclosed. However, if the appointment for which you have applied is one to which the  
Rehabilitation of Offenders Act 1974 (Exceptions)[Amendment] Orders 1986 apply, you are  
required to declare any criminal convictions and enquiries and checks may be made in that  
respect.

It is your responsibility to distinguish between those convictions which require to be declared  
and those which do not.

Do you have any criminal convictions (spent or unspent)? ………………………………..

If Yes, please list below:

……………………………………………………………………………………………………………

……………………………………………………………………………………………………………

**Declaration**

**I declare that to the best of my knowledge the information given on this form is correct**

**Signed ……………………………………… Date………..……………..**

**Please return this application form to:**

**info@boingsoftplay.com**

**OR marked 'CONFIDENTIAL - to :**

**Richard Reddrop**

***Boing!* Softplay Family Centre**

**c/o The Hub**

**Gainsborough Square**

**Lockleaze**

**Bristol BS7 9FB**